

## December 2018 CRF Minutes

Date: December 4, 2018

Present, Katherine Lowe, Aij Patel, Kathy Foglia, Claire Roberts, Sheri Erwin, Asit Sharma, Patti Merz, Nick Woomer-Deters, Ilina Ewen

November minutes approved.

Junction Salon Venue update: Several board members are familiar with the space and consensus is positive. Capacity is 225, cost \$750 for all night, \$350 for a DJ for all night, bar staff (2 at \$125 each), \$250 all night. Owner would provide \$200 vouchers for the salon to raffle, plus products. \$6 per drink.

Board approved Junction Salon venue and date of April 6, DJ, and 2 bar staff.

### **ACTION ITEMS:**

**Aij - lock in Saturday April 6 with owner. If deposit is needed he can either reach out to the board for a check or be reimbursed after the fact.**

Financial update: Total assets 34433.97

Discussion: do we want to take on investment risk now in lieu of market volatility. Best attitude is lock box mentality; put it away and don't think about it.

We currently provide backpacks for 30 kids, which means we need 10.5k yearly for our core mission.

2.5 k is our average per year for emergency assistance.

6k for giftcards currently budgeted. That is assuming \$100 per gift card distribution to each child twice a year, at Christmas and in the spring. After discussion re: past year amounts, the board decided to provide \$50 gift cards twice a year which will bring that line item down to 3k. website domain/enhancements \$175  
fundraising marketing - 2k

Budget unanimously approved for 2018/2019 fiscal year.

Wreath fundraiser raised \$712.50. Next year we should consider raising the price of the wreaths as several mentioned we were considerably cheaper than other sources.

Kathy Foglia spoke with Judy and Ashley re: additional projects CRF could fund with the possible fundraising assistance of Jennifer Bumgarner. Camp High Hopes is already covered through other avenues, but beyond that any sort of summer day camp funding would be greatly appreciated and there is a definite need. Transportation might be an issue. Kathy will research options through Raleigh Parks and Rec, YMCA camps, etc to see what locations work best for the kids in need at Wiley. If Kathy needs help with research board members are willing to help with research. Board unanimously approved a pilot program to fund 4 weeks this summer at approximately \$60 a week for 5 Wiley students.

### **ACTION ITEMS:**

**Kathy - will research camp locations/options and reach out to the board if research assistance is needed. In order to get the pilot program in place in time for the summer students need to be identified as well as camps that work for their location/needs. Link for the Raleigh Rec Summer Camps and Locations is:**

<https://www.raleighnc.gov/content/extra/Books/PRecRecreation/2018SummerCamp/8/>

Kathy also discussed a food pantry at Wiley which is more in line with our core mission, but not possible now due to temporary location and not even sure if one would be allowed back at

Wiley after renovations are completed. Wake County has to approve food pantries and the process is slow.

Kathy spoke with art teacher Karen Rose and whatever we provide for an art project would be appreciated and could be used as a fundraiser at the spring event. Currently the idea is for masks to be decorated and sold in keeping with the Masquerade theme.

**ACTION ITEMS:**

**Kathy will verify with Ms. Rose as to what date she'd like to receive supplies to begin the masks.**

**Patti will provide masks and supplies directly to Ms. Rose.**

Newsletter reminders:

**Ilina:** December newsletter with an end of year ask

**Nick:** February newsletter

**Aij:** April newsletter, to include Spring fundraiser information.

**Kathleen Lowe:** June newsletter

**NEXT BOARD MEETING: Wednesday January 9, 2019 at 6:30 pm**